

Sl. No.

TENDER FORM FOR RESTAURANT

From

To

The Secretary,
Kerala High Court Advocates' Association,
Cochin -31.

Sir,

I wish to conduct a Restaurant in the Kerala High Court Advocates Chamber Complex. I am ready and willing to provide the following items of food under following rates.

BREAKFAST

Item	Quantity(Nos)	Rate
Appam (LIVE)		
Idiyappam		
Puttu		
Idly		
Dosa		
Gee Roast		

Uppumavu		
Sandwitch		
Bread & Butter		
Chappathy		
Porotta		
Pathiri		

HOT DRINKS

Item	Quantity(Nos)	Rate
Coffee		
Tea		
Black Tea		
Lime Tea		
Boost/Bournvita/Horlicks		
Green Tea		
Masala Tea		
Hot Chocolate		

Curry

Item	Quantity(Nos)	Rate
Boiled Egg		
Channa Masala		
Tomato Omlette		
Omlette Double		
Green Peas		
Veg Kurma		
Payar		
Masala Curry		
Egg Roast		
Egg Masala		
Chillygobi		
Paneer Butter Masala		
Curd		
Chicken Fry		
Chicken 65		
Chicken Curry/Masala		
Fish Fry		

Chilli Chicken		
Ginger Chicken		
Butter Chicken		
Fish Curry - coconut		
Beef Roast		
Beef Fry		

MEALS

Item	Quantity(Nos)	Rate
Veg Meals		
Special Meals		
Veg. Fried Rice		
Veg. Biryani		
Egg Fried Rice		
Chicken Fried Rice		
Egg Biryani		
Chicken Biryani (Dum) (Full)		
Chicken Biryani(half)		
Beef Biryani (full)		
Beef Biryani (half)		
Ghee Rice		

JUICE

Item	Quantity (Nos)	Rate
Lime Juice		
Fresh Lime		
Orange		
Musambi		
Watermelon		
Carrot		
Apple		
Pomegranate		
Cucumber		
Soda Sarbath		
Pineapple		

SNACKS

Item	Quantity(Nos)	Rate
Kozhukatta		
Uzhunnuvada		
Banana Fry		
Parippuvada		

Ela Ada		
Sandwich - Non Veg		
Cutlet - Veg/Non Veg		
Unnakka		
Elanji		
Samosa		
Potato Bonda/Bajji - Egg/Chilli		

Terms & Conditions

1. Food items shall be served on the tables. Sufficient staff should be deployed for ensuring swift and prompt service. If any delay is noticed in effective service of food items the Executive Committee will be entitled to suggest remedial measures including deployment of more staffs.
2. The working time of the restaurant is from 7.00 am till 10.00 pm.
3. Statutory requirements prescribed for running a restaurant shall be met with by the contractor.
4. Contractor shall be liable to pay the charges for electricity and water consumed for the purpose of running the restaurant
5. If any complaint is received from any customer regarding the running of the restaurant, quality of the items, the Executive Committee of the Association will look in to the same and any decision of the Executive Committee including termination of the licence forthwith shall be binding on the licensee.

6. The price list of the food articles shall be exhibited in the Restaurant at a noticeable place.
7. Absolute cleanliness shall be maintained generally in the Restaurant premises and more particularly in the kitchen.
8. Solid waste in the restaurant shall be removed twice a day. 1st removal shall be done before 12.30 p.m, and the 2nd at the time of closure. The waste will not be allowed to be kept overnight in the restaurant premises and the same will be considered as a reason for termination of the license. The directions given by the Secretary for improvement in the running of restaurant shall be strictly complied with by the contractor/licensee.
9. The staff required for running the restaurant shall be made available by the contractor himself and the Association will not be liable for any statutory liability arising from such employment.
10. Other terms and conditions, particularly the agreement is available for perusal by the contractor in the office of the Association.
11. The successful bidder will be bound by such other terms/incorporations that may be made in the agreement to be executed.
12. Strict COVID protocol shall be maintained by the contractor while running the restaurant which shall include, among others,
 - (a) Those employees having symptoms of COVID 19 shall not be allowed to work in the restaurant
 - (b) The tables and other surfaces having frequent human contacts shall be properly cleaned and sanitised before another customer uses the same.
 - (c) Sanitizer dispensing machine shall be placed at the entrance and Hand washer shall be deployed at the Hand wash area.
13. An interest free refundable deposit of Rs. 3.5 Lakh shall be remitted by the successful bidder within 10 days from awarding the contract.
14. In addition to the security deposit the contractor shall pay monthly rent (GST applicable) fixed by KHCAA, on or before 5th of every month.

15. Rs. 50,000 is fixed as base rent and preference will be given to the applicant who offer rent above 50,000/- to the maximum. GST will be separately applicable.
16. The bidder shall also provide a self attested copy of FSSAI license in form 'C', a copy of their ID proof , a copy of pan card and copy of Aadhar Card and a certificate of Incorporation/Registration.
17. The agreement will be applicable initially for one year and it can be renewed upon mutual terms and conditions, fixed by both the parties and renewal shall be given for 3 years minimum, if KHCAA find that the contractor is satisfactorily functioning the restaurant.

GUIDELINES FOR SUBMISSION OF TENDER

1. The fee for the tender form is fixed as Rs. 1000/-
2. Please read the terms & conditions carefully before filling up the document. Incomplete tender documents will be rejected.
3. All pages of the Tender Document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as token of having accepted all the terms and conditions of this tender.
4. Kerala High Court Advocates' Association reserves the right to obtain feedback from the previous/present clients of the tenderer and also depute its team(s) to inspect the site(s) for on-the-spot first-hand information regarding the quality of food and services provided by the tenderer. Decision of Kerala High Court Advocates' Association with regard to award of the contract will depend upon the feedback received by it from the previous/and present clients and also from its team(s) deputed for the purpose. The decision of the KHCAA in this regard will be final and binding on all bidders.

5. Tender shall be submitted in Kerala High Court Advocates' Association's official tender form only. If submitted in any other manner, the same shall be summarily rejected.
6. No paper shall be detached from the tender document.
7. The name and address of the bidder shall be clearly written in the space provided for the purpose and no over-writing, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the bidder. The tender should be filled in and submitted strictly in accordance with the instructions contained herein, otherwise the tender is liable to be rejected.
8. Person signing the bid or other documents connected with tender must clearly write his/her name and also specify the capacity in which signing
9. The Kerala High Court Advocates' Association reserves the right to reject any or all the tenders without assigning any reason.
10. Before submitting the filled-in tender document to the Kerala High Court Advocates' Association, the bidders may seek clarification(s), if any, during the pre-bid meeting.
11. The Kerala High Court Advocates' Association reserves the right to change any condition of the tender before opening of the technical bids.
12. The successful bidder will have to enter into an agreement with the Kerala High Court Advocates' Association before taking charge of the restaurant and commencement of the restaurant work.
13. Canvassing in any form will make the tender liable to rejection.
14. Conditional tender will not be accepted and will be rejected outright.
15. The decision of the Kerala High Court Advocates' Association in tender process will be final and no requests etc will be entertained from the bidders. The date and time of opening of financial bid(s) will be intimated only to such bidders who are found eligible as per evaluation criteria prescribed by the Kerala High Court Advocates' Association.
